

# FINLEY SCHOOL DISTRICT #53

224606 E. Game Farm Road  
Kennewick, WA 99337

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## PERSONNEL SERVICES

PLEASE POST

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### FINLEY SCHOOL DISTRICT #53 HAS THE FOLLOWING

### CERTIFICATED OPENINGS FOR THE 2018-2019 SCHOOL YEAR.

**SUBSTITUTE TEACHERS NEEDED** – Qualifications: Valid Washington State teaching certificate.

#### **ESSENTIAL JOB REQUIREMENTS – QUALIFICATIONS**

- ❖ Valid Washington State Elementary Teaching Certificate which includes a Substitute teaching Certificate or Emergency Substitute Teaching Certificate
- ❖ Show evidence of ability to conduct prepared lessons as scripted for each individual class
- ❖ Demonstrate ability to perform each assigned duty and responsibility consistent with State regulations, district policies and procedures and building practices as required by the building Principal.
- ❖ Licenses, Certification, and/or Background Check Required: District criminal justice fingerprint clearance.
- ❖ AA Degree and/or BA degree preferred but not required

**NATURE OF POSITION** - The major focus of the Substitute Teacher is to deliver an instructional program according to the wishes of the individual teacher as communicated to. In order to best accomplish the above, it is imperative that you be a positive team member by asking for assistance from the Principal, other teachers, and specialists hired by the district.

#### **GENERAL DUTIES & RESPONSIBILITIES**

- ❖ This position will be on-call to assist schools with staffing in program needs. The positions will be varied and may include instruction with basic education and students with disabilities.
- ❖ Have coping skills with unpredictable actions
- ❖ Be flexible in approach and delivery of instruction
- ❖ Follow the teacher's lesson plan
- ❖ Follow district policies and model appropriate behavior.
- ❖ Maintain composure in a difficult assignment and ask for assistance from administration when necessary.
- ❖ Be reliable and timely to each school.
- ❖ Confer with students on an individual basis regarding their educational progress, their behavioral and social development.
- ❖ Physical Demands: mobility in classroom, see and hear the conversations around them, and have the ability to move quickly in an emergency or while performing student supervision.
- ❖ Other duties as assigned.

Application for vacancies shall be in writing, or by email and sent to Bryan Long 509-586-3217  
blong@finleysd.org.

**Nondiscrimination, Title IX & Section 504:** Finley School District complies with all federal and state rules and regulations. Finley School District does not discriminate in any program or activities on the basis of race, creed, religion, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability and provides equal access to the Boy Scouts and other designated youth groups. The following employee(s) has been designated to handle questions and complaints of alleged discrimination: Nondiscrimination/ADA and Title IX – Bryan Long, Director of Human Resources & Student Learning; Section 504 – Amy McLaughlin, Director of Special Programs, 509-586-3217. Please consult the District's website for more information regarding Discrimination Complaint Procedures.